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PARAS TIEREA APARTMENT OWNER ASSOCIATION PARAS TIEREA, SEC 137,

<u>TENANTS INFORMATION FORM</u> (<u>This form & Information needs to be submitted 24 Hrs prior to shifting</u>) <u>PART –I (Owner Details)</u>

Tower/Flat No. Owner's NameContact No. Aadhar No.

PART – II (Tenant Details)

Tenant's Name	
Copy of Aadhar Card	
Occupation	
Contact Address (APermar	nent)
	·
Email Id	Contact No

DETAILS OF FAMILY MEMBERS

Wife Name	
Copy of Aadhar Card	
Children Name	
Copy of Aadhar No.	
Dependents Particular	
Copy of Aadhar Card.	
Contact No.	E Mail ID

Please note NBH id shall be approved on the basis of above information only.

NOC from Facilities Billing Deptt :

~Maintenance / Electricity due against this Flat – Rs

~Move-In Charges

(.....)

~Electricity Grid Reading...... & DG Reading Sign. of Billing Department

This is to certify that all information & particulars stated as above are correct in all aspects and that I shall undertake responsibilities of my tenants in all respect (Behavioral / Our internal bills settlement / Police Verification, Etc).

Sign. Of Owner	Sign. Of Tenant
Date: -	Date: -

Sign. Of Dealer Date: -

Note- Moving-In / Vacating flat timings strictly between 1100-1700 hrs Official mail id for correspondence – <u>ptaoa137noida@gmail.com</u> (Approval by Screening Committee)

(.....) Sign. of C.R.E. (.....) Sign. of Facility Manager

(-----)

Sign. of PTAOA



Resident Move-In Check List

Occupied by Owner () Tenant ()

Date:___/___/

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Sr No.	Description	Yes	No
1	NOC attached		
2	Owner Confirmation mail –7 days prior		
3	Particular of Customer () Passport size photograph of each family member () Adhar card () Business Card ()		
4	Customer ID Proof Owner()/ Tenant()-Copy of Aadhar Card() Pan Card() Passport())Working Id()		
5	For Owner - Possession Letter in original () / Maintenance agreement duly filled by Signature Authority () Builder Buyer Agreement () Mutation letter () Parking Slot No as per the maintenance agreement		
6	For Tenant - Lease Agreement copy () Police Verification Copy () or FRRO- If foreigner () Affidavit Undertaking ()		
7	Society Application to be downloaded –NBH,,		
8	RFID form () Access Card form () to be submitted along with RC copy () and Possession Letter () Conveyance Deed () Sales deed ()		
9	All Dues must be clear before moving in Apartment along with Move-IN for all moves on the same floor of the tower or different tower. Shifting-In to be completed between 09:00AM to till 06:00PM (Except Sunday & Public Holidays) Silence Hours 02:00PM to 04:00 PM, We benchmarked the rate.		
10	Internal Shifting from TowerFlat NoTo Tower Flat No		

UNDERTAKING / AFFIDAVIT

NAME - _____

PERMANENT ADDRESS.....

APARTMENT NO.

PURPOSE: - Tenant () Driver () Maid () Servant () Car cleaner () News Paper () Laundry Man ()

I ______AdharNo...... Mobile No...... undertakes that I will submit my Police Verification in original, from SSP/ACP Gautama Buddha Nagar or my Home Town Police Station within next 30 days from the date of submission of this document.

If I fail to do the same by any means, then the Paras Tierea Apartment Owners Association (PTAOA) and Paras Tierea Facility Management have all rights reserved to take any action against me including any Monetary Penalty and/or Cancellation of tenure of my tenancy or Both, immediately.

The Above-mentioned Facts are true and correct to the best of my knowledge, information and belief.

Signature of the Deponent

SOLEMNLY AFFRMED AT Noida, Gautam Buddh Nagar, U. P. ON THIS DATE _____

Signature of the Deponent